

Frequently Asked Questions on the Data Collection Gateway (“DCG”)

S/N	Questions	MAS Responses
<u>General Questions</u>		
1.	What are the operating hours for DCG?	DCG is an online platform and will be available for data submission anytime except when DCG or MASNET is undergoing system maintenance. For scheduled system maintenance, MAS will publish the maintenance notification on MASNET three days in advance.
2.	Will there be 24-hour round-the-clock helpdesk support for DCG?	The MASNET helpdesk (contact +65-62299688) is available from 8.30am to 6pm, Monday to Friday, except Public Holidays.
<u>Parallel Run</u>		
1.	What are MAS’ expectations during the parallel run, in terms of: (i) Data accuracy and completeness (ii) Potential actions taken on incorrect/ inaccurate data	Parallel run is intended to provide sufficient data points for MAS to make comparisons of the existing and revised returns, so as to pick out data breaks and identify the corresponding causes. Reporting Entities should also take the opportunity of the parallel run to test out submissions under DCG for the revised submissions and to discover reporting issues.
<u>Submission Process</u>		
1.	How will users be notified that the reporting links are available?	A notification email will be sent to users’ MASNET email accounts.
2.	What are the file formats which are accepted by DCG? Are there any size constraints on the submission of XML files?	The modes of submission will be web forms or XML/Excel uploads through the DCG portal. Files should not exceed 10 MB.
3.	If some returns are considered out of scope based on a bank's business activity, does MAS still require a nil return submission?	Yes, DCG will have controls that facilitate Reporting Entities to declare nil returns for activities that are not applicable.
4.	Are there validation rules built into DCG?	Yes, and a document stating the business rules of cross-validation and dependencies is provided to Reporting Entities.

5.	Is there a way to do Straight Through Processing (STP) via API submission to MAS?	API submission is currently not supported. MAS will explore this option in consultation with the industry.
<u>Resubmission</u>		
1.	Do we need to call MAS to open the reporting portal if re-submission is needed?	No, Reporting Entities may request for resubmission via the “Request Resubmission” button. Reporting Entities will be required to provide details of the request (e.g. reason for resubmission) in the web form.
<u>Viewing & Printing Past Submissions</u>		
1.	Are past submissions print-formatted for direct printing from DCG?	Yes, past submissions may be viewed in “Submission History” in DCG, and a PDF of the submitted reporting forms may be printed.
<u>MAS Notice 610 and 1003 (“the Revised Notices”) Submissions</u>		
1.	Will there be variance check rules for the Revised Notices? How would Reporting Banks provide responses to the variance checks?	There will be no variance checks built into DCG. MAS will engage Reporting Banks on any variance analysis reports that could be required after a period of observation under the parallel run when the Revised Notices are implemented. Similar to current MAS Notice 610 and Notice 1003, Reporting Banks are to provide their variance analysis reports by email to MAS.
2.	For cross-validation rules across appendices, are there any threshold allowances resulting from rounding difference?	There will not be any threshold allowance for rounding differences with respect to the validation rules.
3.	The reporting appendices are prepared by different departments. Can the system accept partial upload of the reporting file by reporting appendices?	DCG can support upload of separate reporting appendices <u>only to facilitate checking</u> against the validation rules in-built in DCG. However, all reporting forms must be uploaded in DCG as a single file before submission. There is therefore no “partial” uploading of reporting appendices <u>for submission</u> . The single file with all reporting forms must pass the validation rules checks before it can be submitted.

4.	When will the reporting links be made available to Reporting Banks?	<p>The reporting links will be available from the 1st day of the relevant reporting month. Separate reporting links will be made available for quarterly, half-annual and annual reporting.</p> <p>A reporting link will be made available in DCG under the “Draft Returns” page, specifying the reporting frequency, reporting date and submission due date. (More details can be found in the DCG User Guide.)</p>
5.	My Reporting Bank does not conduct Islamic Finance activities. Do I need to fill up the reporting appendix with zeros?	<p>Reporting Banks should indicate option "TRUE" in Column C in Form A1 for reporting forms that are not applicable.</p> <p>For data fields which are not applicable (e.g. “Savings deposits” and “Savings with checking facility” in Form B2_2_1 for Merchant Banks), please leave those fields blank.</p>
6.	For local banks, how do we submit returns for overseas branches and subsidiaries?	<p>Separate reporting links will be available in DCG for each overseas branch and subsidiary.</p>
7.	Can MAS provide sample test files for testing?	<p>MAS has published an XML Schema-Excel mapping template to facilitate the preparation of XML submission files, which would be more useful than sample test files. The XML Schema-Excel mapping template indicates the data field labels (e.g. metric, data type and dimension) used in the XML Schema for each input cell. If there is still demand for sample test files, MAS will provide these to Reporting Banks or their vendors individually.</p>
8.	What are the deadlines for each parallel run submission?	<p>Taking into account industry feedback, Reporting Banks can submit data for the <u>revised</u> MAS 610/1003 on the 20th calendar day of the following month <u>during the parallel run</u>. [The deadlines for the existing MAS Notice 610/1003 returns are unchanged.]</p>